



SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.
(A wholly owned subsidiary of SBI)

TENDERS ARE INVITED FROM THE SBI, AHMEDABAD CIRCLE EMPANELLED ARCHITECTS UNDER ALL CATEGORY (UP TO RS. 20, 50, 100, 200 & 500 LAKH) FOR INTERIOR WORKS AS PER BANK'S NEW UNIFORM LAYOUT AND COLOUR SCHEME OF SBI BRANCHES IN METRO CITIES LIKE AHMEDABAD, VADODARA, SURAT, BHAVNAGAR AND RAJKOT IN GUJARAT

TENDER ID: AHM201907007

TECHNICAL BID

TENDER SUBMITTED BY:

NAME _____ :

ADDRESSSS:-----

Date:



NOTICE INVITING TENDERS

SBIIMS, Ahmedabad on behalf of SBI, P&E Department, LHO, Ahmedabad invites tenders from the bank's empanelled Architects under all category (Rs. Up to 20, 50, 100, 200 & 500 Lakh) for appointment as an Architect for renovation of Bank's metro cities Ahmedabad, Vadodara, Surat, Bhavnagar and Rajkot branches as per Bank's uniform layout and colour scheme.

S.No.	Description	
1.	Name of work	Tenders for appointment of Architect under all category (Rs. Up to 20, 50, 100, 200 & 500 Lakh) for renovation of Bank's metro cities Ahmedabad, Vadodara, Surat, Bhavnagar and Rajkot branches as per Bank's uniform layout and colour scheme.
2.	Nature of Work	Interior renovation work.
3.	Time allowed for completion	30 days from date of acceptance of work order.
4.	Application fees	Nil
5.	Earnest Money Deposit	Nil
6.	Payment terms	Full payment after statutory deductions will be made by the respective RBO only.
7.	Initial Security Deposit	Nil
7.	Total Security Deposit (TSD)	5% of the Architect fees for the period of one year from the date of completion of the awarded work. No interest will be paid by the Bank on TSD.
8.	Start and end date for downloading of tender documents form Bank's website	16.07.2019 to 22.07.2019 at www.sbi.co.in under<Link>procurement news.
9.	Last date & time for submission of Technical Bid alongwith price bid in sealed cover super scribing "Tender for appointment of Architect for uniform layout of Bank's metro cities branches" .	22.07.2019 by 3.00 PM
10.	Address at which sealed cover to be submitted	Circle Head & Vice President, SBI Infra Management Solutions Pvt. Ltd. Circle Office, Third Floor, SBI, LHO, Bhadra, Laldarwaja Ahmedabad-380001
11.	Date and time of opening of Technical bid & Price bid at SBIIMS Circle Office, Ahmedabad.	22.07.2019 at 3:30 PM
12.	Date & time for Submission and opening of online Indicative price bid.	N.A.



13.	Tentative number of Branches	100 to 120 in all centers.
13.	Liquidated Damages	0.50% of fees for that particular branch per weeks subject to max. 5% of contract value or final bill value.
14.	Defects liability period	12 Months from the date of completion of work.
15.	Validity of offer	90 days from the date of approval of rates.
16.	Distribution of work order	Initially 100 branches will be distributed among L1:L2:L3:L4:L5:L6:L7:L8:L9:L10 Architects as 15:13:12:11:10:9:8:8:7:7 branches (If L2 to L10 willing to work at L1 price). In case, any Architects from L-2 to L-10 Architect do not submit their written concurrence regarding their willingness to execute the work at L-1 rates within the stipulated date, the SBIIMS Pvt. Ltd. may Consider inviting next lowest Architect i.e. L-11, L-12 and so on for the purpose within its sole discretion and not further claim/correspondence shall be entertained in this regard. In case of participation of less number of Architects, the SBIIMS will finalize distribution of branches in different proportion as per need.
17.	Time period for completion of work	Within 30 days from the date of receipt of work order

18. Tenders can be downloaded from the bank's website www.sbi.co.in (link) <Procurement News>. It shall be responsibility of the Architects to arrange and ensure that all pages of technical and financial bid are properly bound separately. Tenders in loose pages may be disqualified.
19. The Architects shall sign and stamp each page of the tender document thereby ensuring the number and sequence of all pages.
20. No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before e-reverse auction.
21. The SBIIMS reserve their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.
22. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
23. SBIIMS has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.



24. Time is the main essence of this contract therefore Branch uniform layout work will be distributed as per number of branches mentioned in the NIT to complete the work uniform layout of branch work within the time frame mentioned in the NIT.
25. Rate quoted should be in % of total renovation cost of per branch and should be inclusive of all charges including traveling and halting, supervision, direct and indirect expenses or any other charges what so ever. No extra payment will be made by the SBI except GST.
26. SBIIMS reserve its right to distribute the branches the branches to the Architects.
27. All payment shall be made by the RBO.
28. SBIIMSPL reserves its right to negotiate with the lowest bidder.
29. Brief scope of work:
- (a) Visit the Branches in consultation with the SBIIMS and submit a report about the present condition of the Branch in comparison with the Uniform Internal layout.
 - (b) Based on the report, prepare the list of works to be carried out at branch as per Uniform internal layout including layout.
 - (c) Preparation of detailed estimates based on standard approved rates with necessary drawings for the proposed works to be carried out at Branch in consultation with the SBIIMS.
 - (d) Submission of estimates with all necessary drawings and recommendations for approval to the SBIIMSPL.
 - (e) On advise of SBIIMSPL, Ahmedabad issuance of work order and detailed working drawings to the contractor and arrange to commence the work of each trade at right order at site for smooth execution and timely completion of the work.
 - (f) Role of Architect/ consultant will include day to day/ timely supervision/ measurements of all works at site and ensure timely completion of all works without any cost overruns except circumstances beyond the control of the consultant.
 - (g) Role of Architect/ consultant will also include recording of measurements, verification of bills of contractors, finalization of accounts, extra/ deviated items and all such works required as per Bank's guidelines.
 - (h) Architect/ consultant is also expected to prepare and submit the reply to various queries raised by the Bank/ any other external work examiner and compliance of their observations.
 - (i) During the defect liability period, carrying out periodical inspection along with representatives of SBIIMS and contractor, preparation of list of defects and arrange for its rectification from contractor.
 - (j) Architects has to perform all duties/works as and when instructed by the SBIIMSPL, Circle Office, Ahmedabad.

Yours Faithfully,

Circle Head & Vice President (Civil),
SBIIMS, Circle Office, Ahmedabad



Role of the Architects:

SBI is proposing to renovate/ revamp the branches (Metro/ urban) as per Bank's latest Uniform Internal Layout and colour schemes. The scope of work may vary and may deviate (increase or decrease) at a later date. The Architect shall assume total responsibility for the completion of work within the time span as decided by the SBIIMS for each branch. The role and responsibilities of the architect/consultant will broadly include following:

1. Architects should be fully aware of the Bank's new internal layout plan and various colour schemes of uniform layout of branches.
2. Site visit for preparation of layout as per Bank's uniform layout and colour scheme in consultation with the respective controller/Branch Manager/SBIIMS Engineer.
3. Approval of the layout by the respective controller/branch manager.
4. Preparation of detailed estimates as per new approved layout and colour scheme with minimum expenditure.
5. Submission of detailed estimates based on the unit item rates approved by the SBI/SBIIMS, approved layout plan and their recommendations to the SBIIMS, Circle Office, Ahmedabad.
6. SBIIMS will advise the Architects to issue the work order the contractor identified by the SBIIMS, Circle Office, Ahmedabad for that particular branch.
7. Architects will provide all working drawings to the contractor.
8. Architects will visit the site at regular intervals during start and progress of the work at branches and resolve all technical issues for smooth and timely completion of the work.
9. After completion of work Architect will check and certify the contractor's bill along with detailed measurement sheet and submit to the respective Civil/Electrical Engineer posted in the network alongwith their Architects fees.
10. Architect will prepare and submit the reply to various queries raised by the Bank/any other external agency and compliance of their observations to their satisfaction.
11. During defect liability period Architects will if any defects were brought to the notice of the SBIIMS then Architects will visit the site alongwith the SBIIMS Engineer and the Contractor and arrange for its rectification from contractor.
12. The list of duties as mentioned above is only indicative. The Architects will have to assume full responsibility for completion of the work both qualitative and quantitative in the best possible manner in all respect in the scheduled time and cost as per norms/procedure/guidelines of SBI and in transparent manner to the full satisfaction of the Bank/SBIIMS.

Signed as token of acceptance.

Signature of consultant with Seal

Date:

Place:



FORM TENDER

To,

The Circle Head & VP (Civil),
Circle Office,
SBI Infra Management Solutions Pvt. Ltd.,
Ahmedabad- 380001.

Dear Sir,

Having examined the detailed scope of work and other terms and conditions of the tender, I/We hereby offer to execute the works specified in the said memorandum at the rates mentioned in the attached price bid and in accordance in all respects with the specifications, design, drawings and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for by, and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

Description of work	Proposed Tenders for appointment of Architect for renovation of Bank's metro cities Ahmedabad, Vadodara, Surat, Bhavnagar and Rajkot branches as per Bank's new uniform layout policy.
Earnest Money	Nil
Initial Security Deposit	2Nil
Total Security Deposit (TSD)	5% of the contract value for that particular branch for the period of one year from the date of completion of the awarded work)
Time allowed for completion of the Works.	30 days

1) Our Bankers are: i)

ii)

The names of partners of our firm are: i)

ii)

Name of the partner of the firm Authorized to sign

Or



(Name of person having Power of Attorney to sign the Contract.)
(Certified true copy of the Power of Attorney should be attached)

Yours faithfully,

Signature of Contractors.

Signature and addresses of Witnesses

i)

ii)



ARTICLES OF AGREEMENT

(On non-judicial Stamp Paper of required amount as per latest Govt. Rules)

This AGREEMENT is made at Ahmedabad on this ----- day of -----, ----- between SBI, having its Local Head Office at Bhadra, Laldarwaja, Ahmedabad represented by its authorized officer (hereinafter called “the Bank”) on the one part and M/s ----- (proprietorship firm), incorporated under the provisions of the Companies Act and having its registered office at -----(hereinafter called “the Contractor”) represented by Shri -----who is authorized to enter this agreement by its Board of Directors on the other part.

AND WHEREAS the Bank has intention of engaging a Architects for renovation of its branches in metro cities of Gujarat as per Bank’s new uniform layout plan and colour scheme.

AND WHEREAS the Bank had called for Tenders for appointment of Architects for renovation of its branches in metro cities of Gujarat as per Bank’s new uniform layout plan and colour scheme.

AND WHEREAS the Architects had submitted the tender for Architects fees for renovation of SBI branches in metro cities of Gujarat as per Bank’s new uniform layout plan and colour scheme

AND WHEREAS both the parties to this agreement are desirous of recording the terms and conditions upon which the said services are to be rendered by the contractor.

A. NOW IT IS HEREBY AGREED AS FOLLOWS:

- 1) In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the said Conditions, the Contractor shall upon and subject to the said Conditions execute and complete the work shown upon the said Drawings and described in the said Specifications and the priced Schedule of Quantities.
- 2) The Employer shall pay to the Architects the said Contract Amount, or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.
- 3) The said Conditions and Appendix thereto shall be read and construed as forming part of this Agreement, and the parties hereto shall respectively abide by submit themselves to the said Conditions and perform the Agreements on their part respectively in the said Conditions contained.
- 4) The Plans, Agreements and Documents mentioned herein shall form the basis of this Contract.



This Contract is neither a fixed lump-sum contract nor a piece work contract but a contract for providing professional services for smooth and timely completion of Bank's branch layout as per Bank's new layout plan and colour scheme.

- 5) The SBI reserves to itself the right of altering the drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this Contract.
- 6) Time shall be considered as the essence of this Contract and the Architects hereby agrees to commence the work soon after the Site is handed over to him or from the date of issue of formal work order as provided for in the said Conditions whichever is later and to complete the entire work within **30 days strictly as per tender specifications** subject to nevertheless the provisions for extension of time.
- 7) All payments by the SBI under this contract will be made by the respective RBO/Branch only after necessary statutory deductions.
- 8) All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Ahmedabad and only the courts in Ahmedabad shall have jurisdiction to determine the same.
- 9) That the several parts of this Contract have been read by the Contractor and fully understood by the Contractor.

IN WITNESS WHERE OF THE SBIIMS and the Contractor have set their respective hands to these presents and two duplicates hereof the day and year first hereinabove written.

SIGNATURE CLAUSE

SIGNED AND DELIVERED by the

_____ By the (Employer)

hand of Shri _____

(Name and Designation) In the

(Signature of Employer)

presence of:

1) Shri /Smt. _

(Signature of Witness)



Address _____

(Witness)

SIGNED AND DELIVERED by the

_____ By the
(Contractor)

(Signature of Contractors)

in the presence of:

Shri/ Smt. _____

(Signature of Witness)

Address _____



PRICE BID

S No.	Description of Item	% of fees of cost of the renovation of per branch as per bank's new layout plan and colour scheme
1	<p>Architects fees for renovation of Bank's approximately 100 metro cities and urban branches in Ahmedabad, Vadodara, Surat, Bhavnagar and Rajkot as per Bank's new uniform layout policy and colour scheme. The scope of work includes site visits of Architects for preparation of layout plans as per bank's uniform layout and colour scheme, obtaining approval of plans from the controller/branch manager, preparation of estimates based on the unit rates approved by the bank, submission of estimates alongwith detailed drawing to the SBIIMS, Circle Office, Ahmedabad, day to day supervision of work to resolve any technical issue for smooth and timely of the work, detailed measurements of the items executed, checking and certification of contractors bill etc. The % rate quoted includes all work mentioned in the technical bid and any work related to the renovation of the branch as and when instructed by the SBIIMS, Circle Office, Ahmedabad.</p> <p>The % rate quoted should be inclusive of all charges including traveling and halting charges or any other direct or indirect charges incurred by the Architects except GST</p> <p>No extra payment will be made by the bank in any case.</p>	

(GST Extra)

(Signature of the authorized person)

Name:

E-mail ID:

Date: